



# William & Mary School of Education

## Creating a Proposal in Curriculog

Curriculog™

Proposals

Filter by: All Proposals | Advanced Filter | Show: 10 results

You must be logged in to view proposals.

WILLIAM & MARY  
CHARTERED 1693

Curriculog - Curriculum Management System

Curriculog automates the process of curriculum approval, helping colleges and universities to approve course and program changes and improve communication about the curriculum across campus.

Accessing the System

If you are a member of the process and need credentials to log in, please contact a system administrator.

Login

Go to [curriculog.wm.edu](http://curriculog.wm.edu) and Select Login from the top right



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### Central Authentication Service

W&M Username:

Password:

I am at a public workstation.

LOGIN

You will log in with your CAS credentials

Curriculog™ Proposals Agendas Accounts

Start Proposal My Proposals Watch List All Proposals

+ New Proposal

Filter by: All My Proposals Advanced Filter Show: 10 results

- EDUC - 1XXX - How to Use Curriculog**  
Status: Unlaunched  
Last Activity: Feb 18, 2020 11:31 AM by Dot Osborne
- Educational Policy, Planning & Ldrshp (EPPL) - Combined MED in Higher Education and Flex MBA**  
Status: Unlaunched  
Last Activity: Oct 4, 2019 9:27 AM by Dot Osborne
- Educational Policy, Planning & Ldrshp (EPPL) - MED in Higher Education**  
Status: Unlaunched  
Last Activity: Oct 4, 2019 9:54 AM by Dot Osborne
- EPPL - 599B - Master's Project**  
Status: Unlaunched  
Last Activity: Oct 4, 2019 9:16 AM by Dot Osborne

Select (+) at the top left to Start a New Proposal

All Processes Courses Programs Others

Sort by: Process Title

- School of Business Course Proposal**  
Steps: 5 mandatory 5 total
- School of Business Program Proposal**  
Steps: 5 mandatory 5 total
- School of Law Course Application**  
Steps: 1 mandatory 1 total
- SOE Course Application**  
Steps: 3 mandatory 6 total
- SOE New Program Proposal**  
Steps: 3 mandatory 6 total
- SOE Program Changes Proposal**  
Steps: 3 mandatory 6 total
- SOE Topics Courses**  
Steps: 2 mandatory 5 total
- W&M/VIMS Position Review Form**  
Steps: 1 mandatory 1 total
- z(old) College 200 Application**  
Steps: 3 mandatory 4 total
- z(old) College 400 Application**  
Steps: 3 mandatory 4 total

Previous 10 Next 10

Scroll down to find our proposals, which all begin with SOE

Steps:  1 mandatory 1 total

**SOE Course Application**

Steps:  3 mandatory 6 total

**SOE New Program Proposal**

Steps:  3 mandatory 6 total

**SOE Program Changes Proposal**

Steps:  3 mandatory 6 total

**SOE Topics Courses**


Steps:  2 mandatory 5 total

Select a Template –  
We have four

Curriculog™ Proposals Agendas Accounts

All Processes Courses Programs Others

Sort by: Process Title

<b>School of Business Program Proposal</b> Steps: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 5 mandatory 5 total	
<b>SOE Course Application</b> Steps: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 3 mandatory 6 total	 <input checked="" type="checkbox"/>
<b>SOE New Program Proposal</b> Steps: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 3 mandatory 6 total	
<b>SOE Program Changes Proposal</b> Steps: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 3 mandatory 6 total	

Start Propo

Select the check mark  
to the right of the  
proposal name to  
**Start the Proposal.**

# EDUC - 1XXX - How to Use Curriculog

SOE Course Application



## School of Education Course Outline Form

Course is:  New  Revised

Course Title:

Abbreviated Course Title (30 char or less-to appear on transcript):

Course Subject (Prefix):

Course Number:

Credit Hours:

Department (scroll of School of Education to select department):

Course Option:  Required  Elective

If Required, list programs (check all that apply)

Is this a C&I Proposal? (for proposal routing purposes):  Yes  No

Fill in the fields that pertain to your proposal.

purposes)\*

**Basic Course Information**

Course Levels (check all that apply)\*  UG  Grad Ed  Grad A&S  Grad Bus  Grad Law  
 Grad VIMS

Grading (check one)\*  Standard Letter  Pass/Fail

Schedule Type\*  Discussion  
 Dissertation  
 Independent Study/Research  
 Internship  
 Lab  
 Lecture  
 Practicum  
 Seminar  
 Thesis

Instructional Mode\*  Face-to-Face  
 Fully Online  
 Hybrid (if Hybrid, see below)

If Hybrid, provide course code. Course code can be determined at [https://wmsas.qualtrics.com/jfe/form/SV\\_82hzFCjkTc9D2w5?Q\\_JFE=qdg](https://wmsas.qualtrics.com/jfe/form/SV_82hzFCjkTc9D2w5?Q_JFE=qdg)

Co-requisite(s):

Pre-requisite(s):

**Rationale for New Course or Course Revision**

Rationale:\* Needed to teach folks how to use Curriculog

**Individual Submitting this Application:**

Name: \* Dorothy Osborne

Department: \* SPACE

Email: \* dsosbo@wm.edu

**Home Department:**

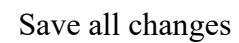
Chair: \* Rip McAdams

Email: \* crmcad@wm.edu

**Proposal Completed?**

Scroll back to the top of this pane and click the right-directional triangle located at the top-left of this pane to LAUNCH your proposal.

If any required fields are incomplete, the form will highlight the required fields with a contrasting orange font color. Complete the required fields and again click the arrow to LAUNCH your proposal.

A rectangular button with a grey background and rounded corners. On the left side, there is a small blue icon of a document with a checkmark. To the right of the icon, the text "Save All Changes" is written in a dark grey font.A white rectangular callout box with a thin green border. It is connected to the "Save All Changes" button by a green line that forms a triangle pointing towards the button. The text "Save all changes" is centered inside the box in a black font.

Curriculog™ Proposals Agendas Accounts

My Tasks My Proposals Watch List All Proposals

+ New Proposal

Filter by: All My Proposals Advanced Filter Show: Edit Proposal

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Once saved, you can edit the proposal by selecting the Edit Proposal icon to the right of the proposal name.

Curriculog™ Proposals Agendas Accounts

My Tasks My Proposals Watch List All Proposals

**EDUC - 1XXX - How to Use Curriculog**  
SOE Course Application

Validate and Launch Proposal

School of Education Course Outline Form

Course is: \*  New  Revised

Course Title: \* How to Use Curriculog

Abbreviated Course Title (30 char or less-to appear on transcript): \* How to Use Curriculog

Course Subject (Prefix): \* EDUC

Course Number: \* 1XXX

When you are ready to launch it for other people to view and make comments, Select Edit Proposal, and then select the right facing error at the top left.

# To Make Comments on a Proposal

Curriculog™ Proposals Agendas Accounts

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When you are ready to make comments, Select Edit Proposal

Proposal Toolbox Status: [Progress Indicators]

User Tracking

Show current

Show Individual User Edits

Comments

+ Add Comment

Sara Marchello 2/11/2020 8:36 am Reply

UReg - OK to an additional specialization to those already in place.

This assumes use of existing AB calendar for online programs and standard use of Banner self-service and/or administrative work for student enrollment.

If special coding will be required to deliver instruction to a global location, please involve us as early as possible in the set-up to ensure accurate reporting.

Berni Kenney 2/11/2020 6:43 am Reply

Reviewed - no comment

Sylvia Mitterndorfer 2/10/2020 4:02 pm Reply

Global Education Office: Reviewed- No Comment

Then Select the (+) to Add Comments