

**School-University Resource Network**

**Amy C. Colley, Executive Director**

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**2023 - 2024 SURN Principal Academy**

**Program Information & Registration Agreement – 2022 Cohort Year Two**

**Initiative Information**

SURN Principal Academy registration is open for the **2022 cohort** of principals and/or assistant principals **to continue in year two of the SURN Principal Academy**. We are eager to assist them again this year! Principals will continue to grow their leadership skills to:

1. increase student engagement and deeper learning;
2. improve the supervision and feedback cycle between teachers and principals;
3. model exemplary, standards-based professional learning;
4. provide tools for data collection, observations, feedback, and leading professional learning; and
5. capitalize on collaboration and collegiality as principals learn from leaders, coaches, mentors, and peers to navigate ongoing changes and challenges in K-12 school leadership.

SURN partner superintendents or assistant superintendents are invited to authorize principals and assistant principals to **continue** in this yearlong professional development series. For **each principal** selected, please fill in the registration form, and sign the agreement.

Knowing that the principal is second only to the teacher in a school’s student achievement, and knowing the **critical role principals play in teacher retention**, the time is now to prioritize principal professional learning. Please note: SURN continues to actively seek out external funding, prioritizing the SURN Principal Academy. Currently no grants fund this work; however, we have worked hard with the budget and are **not raising the price** of registration.

The cost for this year is $4,200 billed in two equal installments, due November 17, 2023, and February 24, 2024. SURN will invoice the division upon receipt of the registration information. *Note: divisions are welcome to pay based on the budget needs of the division, including prior to June 30, 2023.*

**Participants receive:**

* 4 interactive professional learning days at William & Mary School of Education;
* 2 impact coach sessions;
* a principal coach for small group coaching to include 3 synchronous remote meetings;
* opportunity for collaborative site visits with coaching team;
* access to e-Observations online for conducting and compiling academy observations (your principals are trained in this and we will continue to provide access);
* principal support and academic optimism (collective self-efficacy, trust, and academic press) survey administration, results, and interpretation;
* professional books, articles, and materials; and
* ongoing, high-quality professional learning from William & Mary School of Education faculty and professionals.

**Registration Information**

SURN Partner School Division: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Assistant Principal’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Selected Principal/Assistant Principal’s Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The administrator is a/an *(check)* \_\_assistant principal \_\_principal

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Level *(check)* \_\_elementary \_\_middle \_\_high

**As the superintendent/designee, I agree to support the principal whom I support by:**

* Notifying the principal whom I select to **continue in the 2021 cohort** of his/her nomination, and explaining my expectation for full participation in all sessions. SURN will follow up with the principal with details as well.
* Authorizing professional leave for four days (September 21 & November 9, 2023, and February 15 & April 18, 2024) throughout the academic year to participate in leadership development sessions with SURN at William & Mary School of Education.
* Authorizing and supporting principal use of SURN observation protocols to collect data for teacher feedback.
* Authorizing and supporting principal administration and use of teacher survey of indicators of principal support and academic optimism.
* Authorizing professional leave for online coaching sessions (October 2023; January & March 2024).
* Authorizing professional leave for collaborative observations with team (2).
* Designating funds and agreeing to pay the Principal Academy invoice.
* Contributing to the cost of the Principal Academy by providing the principal with a device that can readily connect to the school network to access the web-based observation tools.

**Superintendent/designee’s Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email signed forms to** [**SURN@wm.edu**](mailto:SURN@wm.edu) **or FAX to SURN at (757) 221-7676 by August 31, 2023.**