



How to Prioritize Courses for the Lottery / How to Add a Course | How to Delete/Drop a Course

How to Prioritize Courses for the Lottery

- 'Sign in'
- Go to 'Account'
- Click 'Course Priorities'
- Use the caret (down-facing triangle) to re-arrange your selections by priority
- Click 'Save Priorities'
- About the Priority List.
 - This priority list is not your official schedule; it is a record of courses you are requesting during early registration and how you prioritized them for the lottery
 - The lottery determines which classes you are assigned a seat/enrolled in
 - Your official class schedule will be sent via email by Jan 23

How to Add a Course

(You may add a course to your existing order until early registration closes on January 14)

- 'Sign in'
- Search for the course. 'Add to cart'
- When you are finished adding the course(s). Click 'Check out'
- Since you've already paid for membership, you will not be charged again
- You can request/enroll in 16 courses total (with no more than 8 being multi-session)

How to Delete or Drop a Course

(At any time during early registration and/or throughout the semester)

- Email osher@wm.edu. **Only the Osher staff can remove or drop courses** on your behalf. Please notify us as soon as you know you will not attend a course. This allows us to offer the seat to the next member on the wait list.