

## Today's Agenda

Once the meeting begins, please mute your mic and turn off your camera.

If you have a question during the presentation, type it in the "Chat" window. We'll be monitoring chat throughout the meeting.

### I. Navigate the New Website

learnatosher.wm.edu

### II. Create an Account

(first-time users only - once and done!)

### III. Register

Sign In

### Add Membership to Cart

Select Courses Check out

### IV. Prioritize Your Course Choices

(early registration only)

### V. Tips for a Successful Semester

Handouts, Notes, Reminders, Zoom Course Evaluations Class Locations & Parking

### VI. Wrap Up

Parking Permits Deadlines & Dates

### VII. Registration Tips & Tools

Adjourn

## I. Navigate the New Website

- II. Create an Account (first-time users only)
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### Welcome to the New Site

### learnatosher.wm.edu

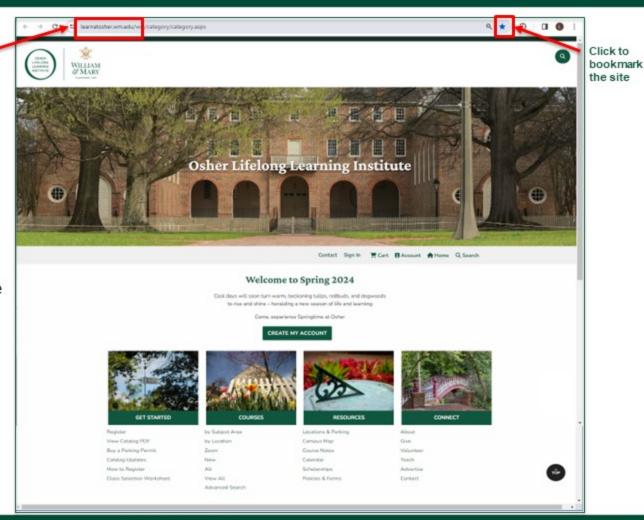
- All navigation is visible from the home page
- Bookmark the page for easy recall

### What about wm.edu/osher?

 wm.edu/osher\_remains valid; it redirects to a general landing page within the W&M School of Ed website

### And the Osher email address?

 No change - <u>osher@wm.edu</u> is still our email address and best way to contact us



Navigating the New Website learnatosher.wm.edu / Spring 2024

### Main Content

All site content is clickable from this (home) page

Content is organized into 4 categories:

### Get Started

- Registration tasks and tools

### Courses

- View classes (by a variety of parameters)

### - Select classes

(after signing in and adding membership to your cart)

- Organized by date within subcategory

### Resources

- Information, map, class notes, forms, etc.

### Connect

- Learn more, reach out, support, get involved









Register

Buy a Parking Permit

View Catalog PDF

Registration Tips

Catalog Updates

Class Selection Worksheet

by Subject Area

All

New Zoom

Advanced Search

Locations & Parking Campus Map

Course Notes

Calendar

Scholarships

Policies & Forms

About

Give

Volunteer

Teach

Advertise

Contact



Osher Lifelong Learning Institute at William & Mary

5330 Discovery Park Blvd., Williamsburg, VA 23188 wm.edu/osher • osher@wm.edu • (757) 221-1506 Office hours: Monday-Friday, 8 a.m. - 5 p.m.

Footer \*



learnatosher.wm.edu

### Home

Click to return to this page ("home page")

### "Quick Click"

- Contact
- Sign In
- Account
  - Home
- Search

### Main Content

- Get Started

Registration tools & tasks

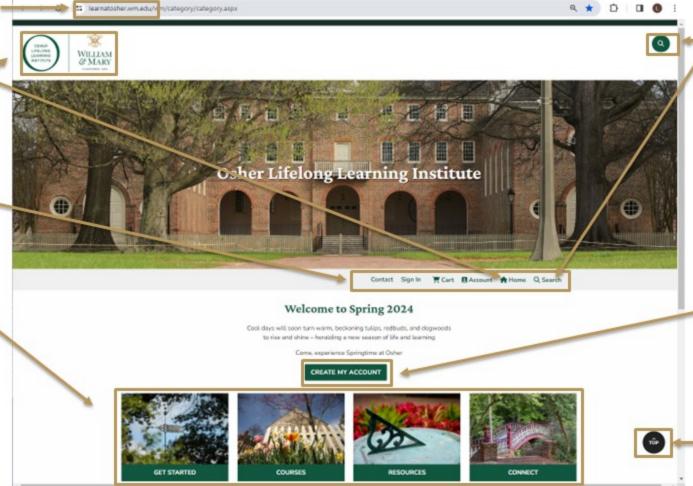
- Courses View & select

- Resources

Info, map, forms, class notes, etc.

- Connect

Learn more, reach out, support, get involved



Advanced Search

New User Account Setup

Fast Scroll to Top of Page

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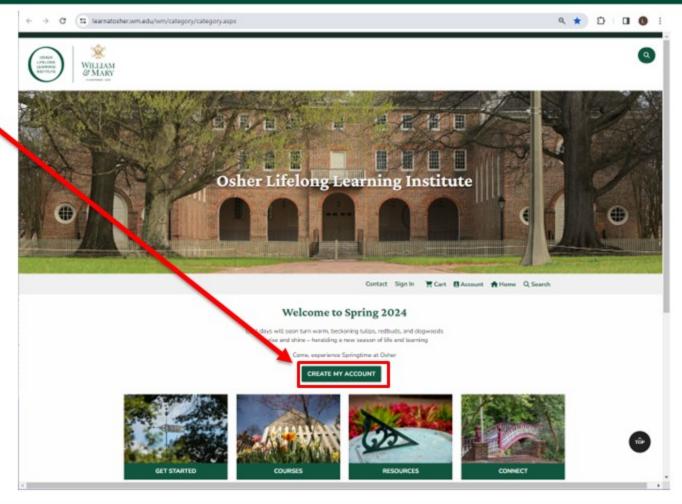
### Step 1

## Click to Create Your User Account

 New users must set up an account to register for courses (we're all new users this semester)

### Once and done

 Once you have an account, you will use this same login each semester



### Step 2

## Choose a User Name and Password

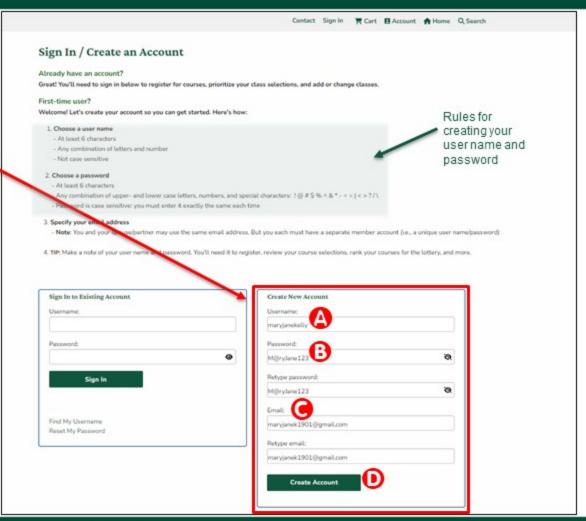
- Choose a user name
- Choose a password and retype it
- Specify your email\* and retype it

### \*Tip:

You and your spouse/partner can use the same email address, but you must create separate accounts – each with a unique user name

### Make a note of your user name and password

Click "Create Account"



# Step 3

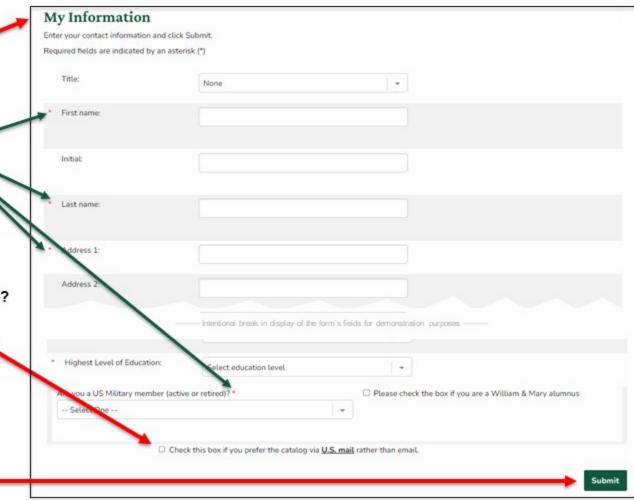
**Complete Your Member Profile** 

Required fields are marked with an asterisk (\*)

Prefer the Course Catalog by Mail?

(be sure to check the box)

Click Submit to Finish Your Profile



### Welcome

Now that you have an account...

...you're ready to register

...prioritize classes for the early reg lottery

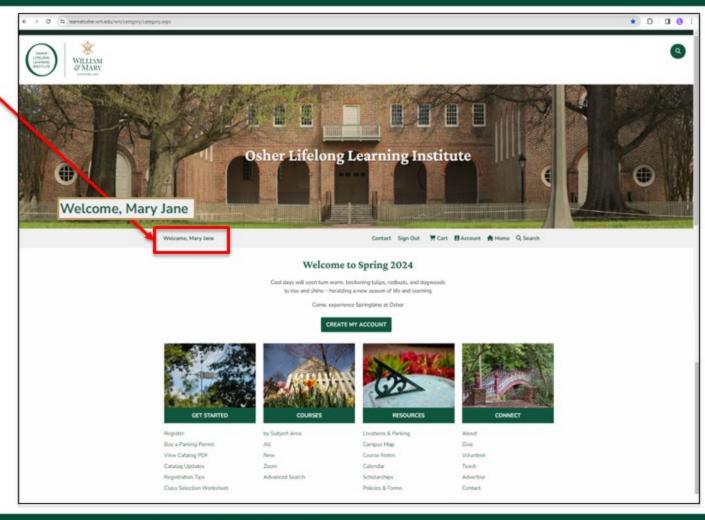
...view your class choices (and your class schedule)

...update your email or mailing address

... buy a parking permit

...reset your password

...and more!



Getting Ready: Spring 2024 at the Osher Institute

- I. Navigate the New Website
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## All You Need to Know to Register

1. Sign in You did create a user account, right?

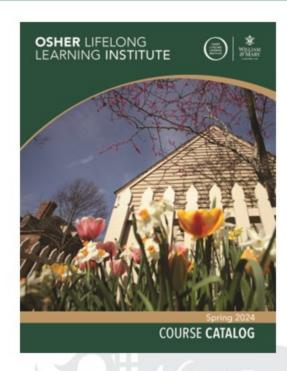
Click on "Register" It's on the Home page under "Get Started"



Add a membership to your cart
 But <u>DO NOT</u> check out yet; just add a membership to your cart

- 4. Add courses to your cart
- 5. Check out
- 6. Prioritize your courses for the lottery (early registration only)

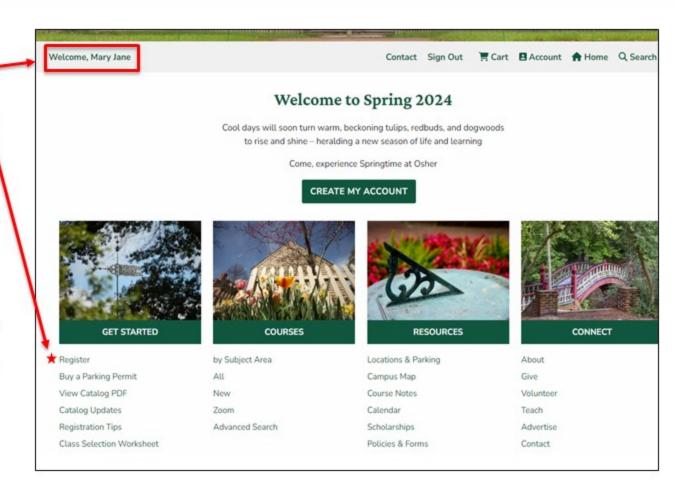
Done!



## Let's Try It

- Be sure you're signed in
- 2. Click "Register"
- 3. Add a membership to your cart
  - 4. Add courses to cart
  - Check out (pay securely by credit card)
  - 6. Prioritize your course requests
    (early registration lottery only)

DONE

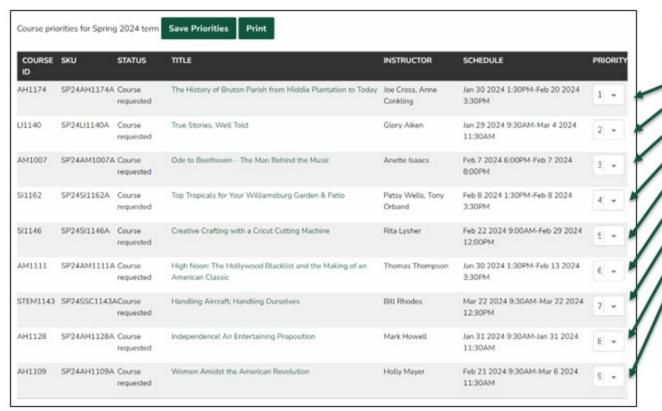


Getting Ready: Spring 2024 at the Osher Institute

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### About Prioritizing Course Choices

- · Course Choices are prioritized automatically by the order in which they are placed in your cart
- To re-prioritize your choices, sign in to your account and go to "My Priorities"



### YOUR CART

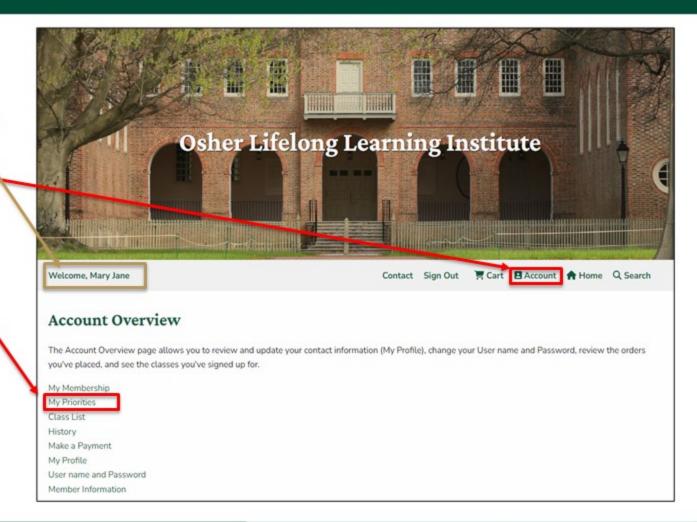
CHECKOUT	
• RETURN TO COURSE CATALOG	
SUBTOTAL (10 ITEMS) Discount codes are calculated at checkout.	\$175
Women Amidst the American Revolution Start Date: 2/21/2024	0
Independencel An Entertaining Proposition Start Date: 1/31/2024	8
Handling Aircraft; Handling Ourselves Start Date: 3/22/2024	8
High Noon: The Hollywood Blacklist and the Making of an Ameri Classic Start Date: 1/30/2024	ican 8
Creative Crafting with a Cricut Cutting Machine Start Date: 2/22/2024	8
Top Tropicals for Your Williamsburg Garden & Patio Start Date: 2/8/2024	8
Ode to Beethoven - The Man Behind the Music Start Date: 2/7/2024	8
True Stories, Well Told Start Date: 1/29/2024	8
The History of Bruton Parish from Middle Plantation to Today Start Date: 1/30/2024	8
Start Date: 1/29/2024	

## Prioritizing Your Class Choices

(early registration lottery only)

- Be sure you're signed in
- Click "Account"

Click "My Priorities"



## **Prioritizing Your Class** Choices (step by step)

NOTE When prioritizing your class selections, do not differentiate between one-time lectures and multi-session courses. Treat your choices as a single group. Rank courses sequentially 1, 2, 3, 4 ... in order of preference to a max of 16 total courses (system max)

Feb 22 2024 9:00AM-Feb 29 2024

12:00PM

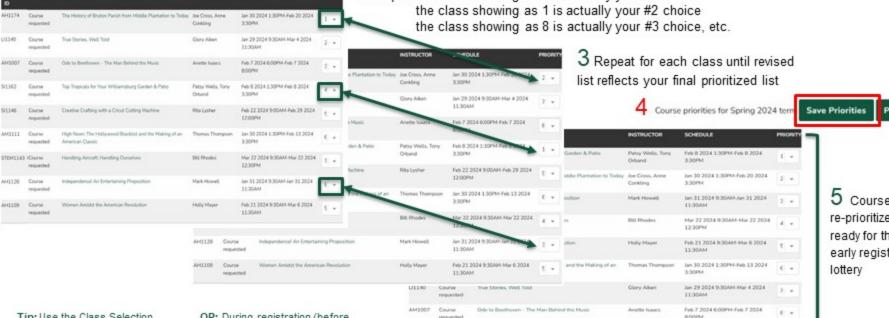
Rita Lysher

1 The "My Priorities" list shows classes in the order you placed them in your cart

2 Use the pull-down caret (▼) to change the current class priority to your preferred priority Example: the class showing as 4 is actually your #1 choice

the class showing as 1 is actually your #2 choice

Creative Crafting with a Cricut Cutting Machine



Tip: Use the Class Selection Worksheet to select and rank your class choices and make this step fast and easy

OR: During registration (before checking out), simply add classes to your cart in your order of preference, and you can skip this step

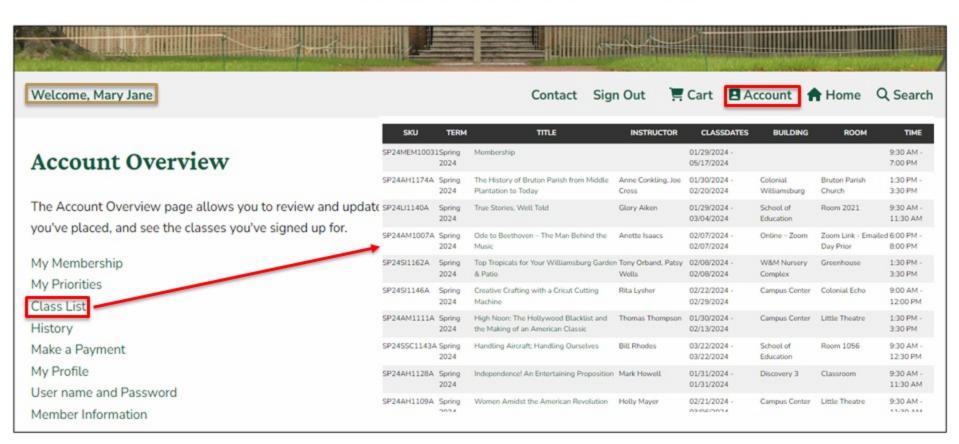
Courses re-prioritized & ready for the early registration

Course

requested

521146

### Find Your Class List in "Account"



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### General Class Info

- Reminder emailed the day prior to class
- Email us to drop a class
- Wear your Osher name badge to every class

### Zoom

- Link emailed ~24 hours prior to class
- Same link unless otherwise noted
- Zoom courses are not recorded

### Class Notes/Presentations

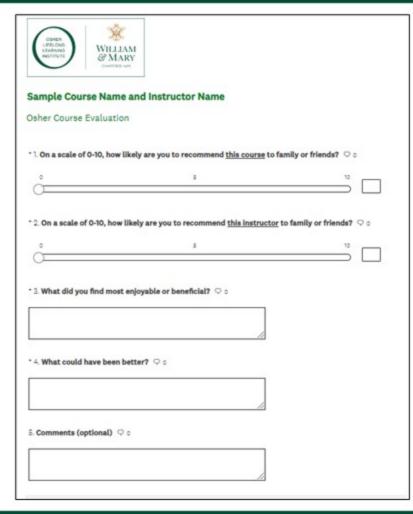
- Instructor's prerogative to share notes, slides, research
- When available, posted to learnatosher.wm.edu "Resources, Class Notes"

### **Handouts**

- Emailed in advance if the instructor requests
- Paper copies not available at class

## Course Evaluations: Tell Us How We're Doing

- 5 Questions, 1 minute
- Vital feedback
- Emailed to you during the final session of classes you are enrolled in
- Shared with the instructor



## Class Locations & Parking

- Shows <u>ALL</u> of this semester's class locations with parking information
- Find it:
  - Catalog p. 50
  - learnatosher.wm.edu under Resources

 One-stop source of information

## CLASS LOCATIONS & PARKING

Venue & Address (Classroom names in parentheses)	Standad Permit <sup>1</sup>	Plus Permit <sup>U</sup>	Park on Your Own	Free Parking On-Site	(using Osh School of E	g Distance <sup>1</sup> to Class the Standard or Plus er permit to park at discussion or Kaplan Arena ts and then walk to class)
Campus Center 104 Jamestawn Road Cappus Edna Udit Theatre, Room 1565	Г	•	•	Г	Standard permit: Plus permit:	1.0 mi walk from Kaptan Lot 300 feet from Green Line bus stop at Undergrad Admissions
Hearth: Memorial to the Enslaved 115 Jamestown Road		•	•		Standard permit: Plus permit:	1.0 mi walk from Kaptan Lot Across street from bue stop at Undergrad Admissions
Keck Lab 200 Walke Drive		•			Standard permit: Plus permit:	1.0 mi walk from Kaplan Lot 0.3 mi walk from bus stop at Commons Termis Courts of Ukrop Walke Triangle
School of Education 301 Monticello Avenue (Rooms 1056, 2010, 2030, 2032, 2060, 2006)	•	•			Standard & Plus permits allow parking at the School of Ed in Student Lots 1, 2, 4, 5. "Plus permit holder tip: Lot 4 has a bus shelter."	
Anne Klare Sullivan Nursery 807 S Henty Street On the grounds of the McCormack Nagelsen Tennis Center Greenhouse – loosled on the south side of Ternis Center consists		•		•	Standard permit: Plus permit: Free parking:	1.6 mi walk from Kaptan Lot 0.3 mi welk from Green Line bus stop at adjacent Grad Plex At front of and behind Tennis Center, limited at peak times
Sworm Library 400 Landnum Drive (Imited paid parking; click • for into) (Ford Dissersorn, Special Collections Room)		•	•		Standard permit: Plus permit:	0.6 mi walk from Kaplan Lot 800 feet from Green Line bus stop at Parking Deck/Jones Hall
Tucker Hall 350 James Blair Drive Room 1274 – Audtohuro		•	•		Standard permit: Plus permit:	0.8 mi walk from Kaplan Lot 1,000 feet from Green Line bus stop at Undergrad Admissions
When Building 111 Jamestown Road (Clarochape Yard, Roan 2 - ADA access on south side of building)		•	•		Standard permit: Plus permit:	1.0 mi walk from Kaplan Lot. 600 feet from Green Line bus stop at Undergrad Admissions

Venue	Address	Parking Availability		
Discovery 3 / Osher Institute	5330 Discovery Park Blvd. (New Town)	Ample free surface lot parking		
Colonial Heritage Clubhouse	6500 Arthur Hills Dr. (Williamsburg)	Ample free surface lot parking		
Colonial Williamsburg	201 W Duke of Claucester St. (Bruton Parish) 428 W Duke of Claucester St. (Kimbel Theatre) 303 Palace Green St. (Palace Green)	Paid public parking in <u>CNI parking lots</u> using the <u>Passood</u> app		
	424 Francis St. E (Bassett Trace Nature Trailhead)	Paid public parking in Tavern parking lot on the south side of France St. at Star		
Riverside Doctors' Hospital	1500 Commonwealth Dr. (Williamsburg)	Ample free surface lot parking		
Williamsburg Landing	5700 Williamsburg Landing Dr. (Williamsburg)	Ample free surface lot parking		
Williamsburg Library	515 Scotland St. (Downtown Williamsburg)	Free surface lot & street parking, may be fu at peak times, paid public parking hearby		

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## **On-Campus Parking**

- To park on campus, you must have a permit
- Osher Standard permit is valid for student lots at the School of Ed (and Kaplan Arena)
- Osher permit is not valid for Passport spaces, the parking deck on Ukrop, or the Facilities Lot off of Griggs (near Campus Center)
- Osher Plus permit adds bus privileges from SOE (or Kaplan lot) to a stop near your oncampus class
- Plus permit provides closer access to Campus Center, Hearth, Wren, and Tucker
- Learn more about the University's Osher permit parking here



If you bought an Osher Standard permit for Fall 2023, you do not need another.

2023-24 permits are valid through August 31, 2024

## Handicapped Parking on Campus

- Handicapped spaces require both an Osher parking permit and state-issued ADA credentials
- Osher permit plus ADA credentials are valid for parking in spaces marked:
  - Handicapped
  - Faculty/Staff
  - Student
- Not Valid for spaces marked:
  - Reserved
  - Service Vehicle Only
  - Special Event Parking
- Learn more about the University's accessible parking policies <u>here</u>



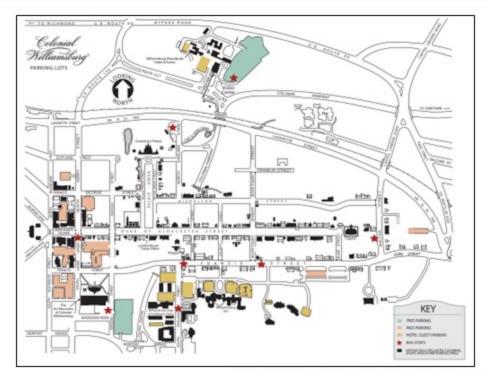
# Other Parking Options for Old Campus & CW Classes

### Free Parking

- Art Museums of Colonial Williamsburg
- Street parking along Richmond Road and surrounding area
- Streets around the Williamsburg Library

## Paid Lots in Colonial Williamsburg (CW)

- P4: For Bruton Parish, Kimball Theatre, and Palace Green
- P6: For Campus Center, Hearth, Wren, Tucker
- Tavern Lot: For Bassett Trace Nature Trail
- CW lots may offer free parking until a certain time, then are "metered" using the Passport app at \$1 / \$2 per hour
- Learn about CW parking options/locations <u>here</u>



Colonial Williamsburg parking information. Source: https://www.colonialwilliamsburg.org/visit/parking/?from=navvisit

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## Parking Permits

- If you bought a Standard permit in Fall 2023, it's still valid (through Aug 31, 2024)
- Buy a permit during early registration at learnatosher.wm.edu & pick up Jan 19-26 at Osher office
  - Standard permit \$16
  - Plus permit \$41
  - Upgrade from Standard to Plus \$25
- After Jan 11, visit Parking Services to buy a Standard permit; only Plus permits are processed by the office staff
- More info: Catalogp. 4, 47, 50

### Mark Your Calendars

- Early reg opens Thursday 8 am; closes Jan 11 at 5 pm
- Look for your class schedule by email Jan 18
- Spring Member Reception set for Jan 19 (invite forthcoming)

## Spring 2024 at Osher

Dec 22-	Winter Break			
Jan 1	(University closed)			
Jan 2 & 3	Registration workshops			
Jan 4 & 5	Registration help desk			
Jan 4-11	Early registration			
Jan 15	Martin Luther King, Jr. Day (University closed)			
Jan 18	Class schedules emailed to early registrants			
Jan 19	New Member reception			
Jan 22-	Open enrollment if you			
Mar 26*	missed early registration or want to add classes			
Jan 29	First day of classes			
Feb 9	Charter Day (no classes)			
Mar 11-15	Spring Break (no classes)			
May 17	Last day of classes			
*We previously published April 26 as the end of				

open enrollment. The correct date is March 26

VI. Wrap Up

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## **Registration Tips & Tools**

### In-Person Help Desk for Early Registration

- Thurs, Jan 4: 10a 12 noon
- Fri, Jan 5: 12 noon 2 pm
- 5330 Discovery Park Blvd., Williamsburg (Osher Office)
- Come prepared with your course requests selected & ranked
- Pay by credit card (preferred) or check to William & Mary
- Buying a parking permit? You'll need your driver's license #, license plate #, vehicle year, make, model and ADA # (if applicable)

### Visit learnatosher.wm.edu to

- Download notes from this presentation
- View the Spring catalog (the online PDF includes latest corrections/updates)
- Check a summary of corrections to the print catalog
- Organize your class selections & rankings
- Learn about class locations and parking options

## Thank you

Osher Institute at William & Mary 5330 Discovery Park Blvd. Williamsburg, VA 23188 (757) 221-1506 <u>osher@wm.edu</u> learnatosher.wm.edu