

Camp Launch Resident Advisors – temporary summer 2025 (July 11-26, 2025)

Index: 2WM400

Supervisor: Dr. Mihyeon Kim | F0012L

Time Sheet Approver: Dr. Mihyeon Kim | F0012L

Required Qualifications: High School Graduate, demonstrated ability to work and multitask effectively in a complex and fast paced setting.

Preferred Qualifications: Current W&M student, Experience working with K-12 students, ability to drive a van (completed W&M van training).

General Description

The Resident Advisor for the Camp Launch program is responsible for day-to-day supervision, guidance and safety of all co- and extra-curricular activities of the attending campers. This person will report to the Camp Launch Assistant Director and the Director of Pre-Collegiate Learner Programs at William & Mary. The Resident Advisor will work closely with the Head Resident Advisors, Resident Advisors and On-site Assistant Program Coordinators to ensure that the infrastructure is in place to support the program. Resident Advisors will provide direct supervision for approximately their assigned students, for the entirety of the camp. The Resident Advisors will be required to live in the dorms from July 11-26, 2025.

Performance Duties

80% - Supervision & Management

- Maintain high level of vigilance in the supervision, safety and management of campers during all camp activities and transit between activities.
- Enthusiastically engage and effectively communicate expectations with campers.
- Be attentive to potential camper concerns and apprise appropriate staff members of issues.
- Reside in the residence halls for the entire duration of the program.

10% - Communication

- Complete Resident Advisors' Daily Report each day in a timely manner.
- Act as a liaison between **Camp Launch** campers, Head Resident Advisors, On-site Coordinators and Camp Launch staff.
- Act as a liaison with WM staff.
- Attend a two-day **Camp Launch** Resident Advisors' Orientation on July 11 - 12, 2025.

10% - Event Coordination

- Assist in the implementation of weekend and evening activities.
- Assist with Opening and Closing Ceremonies and the final Class Presentation Day, as needed.
- Support the On-Site Assistant Program Coordinator with any tasks related to the program.