

T0600W Camp Launch Education Guidance Counselor

Role Title: Counselor I (49011)

Current Salary: \$30 per hour

Desired hires: Licensed school counselors and/or school psychologists

Position Summary:

The Camp Launch Education Guidance Counselor is the first point of contact for Residence Advisors, Head Residence Advisors, Instructors and Onsite Program Coordinators to address students' social-emotional needs, behavioral issues, and the unique needs of the gifted population. The Education Guidance Counselor will mediate student issues as they arise and be the lead on social and emotional issues of all students and coordinates appropriate interventions based on student needs. Also, the Camp Launch Education Guidance Counselor supports Residence Advisors on social and emotional issues as needed. The Camp Launch Education Guidance Counselor will develop a Policies and Procedures document, referral plan and additional documents, as needed, for management of students' needs prior to the Instructors' Orientation and will facilitate training at both Orientations. This person will report to the Director of Pre-collegiate Learner Programs at William and Mary and work closely with the Administrative Operations Specialist of Camp Launch, WM staff, and Camp Launch staff to ensure that the infrastructure is in place to support the students' in the program.

Required Qualifications:

- Bachelor's Degree in a field related to social work such as psychology, sociology, or equivalent.
- Experience working with middle- and/or high-school students.
- Demonstrated ability to work and multitask effectively in a complex and fast-paced setting.

Preferred Qualifications:

- Experience working with gifted and high-ability students.
- State-issued certification or licensure as a social worker, counselor, or psychologist.

Conditions of Employment:

- Must be available for on-call hours in addition to scheduled shifts.
- This position is a temporary (hourly) position not to exceed 6 months. All hourly employees are subject to the limitations of the Virginia Manpower Control Program and total hours worked may not exceed on average 29 hours per week, over the course of a twelve-month period beginning May 1 each year.
- This is a non-exempt position, eligible to receive overtime in accordance with the Fair Labor Standards Act. This position may be subject to overtime during high peak times, etc. as directed and approved by the supervisor.

JOB DUTIES

80% Administration, Supervision, Mediation & Management

- Work with the Director of Camp Launch prior to the program to develop policies, procedures, and plans to cultivate a rewarding experience for students.
- Serve as the lead for the social and emotional needs of students, mediate behavioral issues, and partner with stakeholders for resolutions, as needed.
- Support Residence Advisors' socio-emotional issues as needed.
- Mentor groups of students throughout the Camp Launch process.
- Coordinate appropriate interventions based on student needs.
- Develop and lead Orientation sessions for Camp Launch staff related to child development, student engagement, and behavior management.
- Collaborate with families/teachers/ leadership positions for student success.
- As a member of the Camp Launch Leadership Team, model, facilitate, and purposefully influence the culture of Camp Launch to cultivate a positive camp climate.

15% Communication

- Act as a liaison between campers and Camp Launch staff.
- Respond to any/all issues of concern with students by promptly communicating with the appropriate chain of command.
- Readily communicate with parents regarding the student's unique needs and develop necessary action plans.
- Advise and assist Camp Launch Residence Advisors and Onsite Program Coordinators to promote the positive behaviors of students.

5% Event Coordination

- Support special events as needed.
- Assist with other duties as assigned by WM Staff.