Camp Launch Counselor Job Description

Responsibilities and Qualifications

General Camp Counselor

In addition to being responsible for keeping students safe at all times and for creating a fun and unifying environment throughout the entire camp session, counselors will be required to:

- After selection, participate in an orientation, trainings and preparatory meetings prior to camp.
- Assist with the student registration and orientation.
- Escort students to and from each class session. Counselors are not required to assist during class sessions but must stay within close proximity of the campers’ class area in case there is an emergency.
- Participate in, and possibly lead, afternoon and evening activities with their campers.
- During weekend trips, counselors are responsible for knowing where their group of students is located and for making sure that students are safe at all times. In case of emergency, counselors will have each other’s contact information as well as contact information for the Head Counselor, Assistant Director, and Director of Camp Launch.
- Ensure that campers are never left unsupervised.
- Assist students in solving problems related to the Camp Launch program, class participation, projects, and social interactions.
- Coordinate and communicate student medical needs and emergencies with the nurse and Camp Launch staff.
- Attend all staff meetings.
- Resolve student and facility problems in residential settings.
- Supervise scheduled recreational activities such as football, soccer, swimming, arts and crafts and any other afternoons or evening activities.
- Seek guidance and assistance from Camp Launch staff (Director, Assistant Director, and Head Counselor) regarding student related concerns (academic, recreational, emotional) and follows through on communication as needed.
- Report inappropriate behavioral issues to Camp Launch staff.
- Multitask, set priorities, follow through on details, and complete assignments in a reasonable time period.
- Work with individuals in a professional manner.
- Conduct self in an exemplary manner through leadership, honesty, integrity, and to a higher standard of behavior. Use good judgment in decision making, problem solving and mentoring campers and other staff.
- Provide positive leadership by adhering to the rules and regulations of the Camp Launch program.
- Practice and encourage diversity through own actions by respecting individual differences and cultures when among students and staff.

Counselor Qualifications

- Must be 18 years of age by June 1st of the current program year.
- Have completed at least one year of college.
- Work experience with children and young adults (ages 9-17) preferred.

Contact

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