

SOE Bylaws Committee Definitions and Membership Information:

Academic Affairs Committee

The Academic Affairs Committee shall consist of three faculty representatives, one graduate student representative and one undergraduate student representative. The Senior Associate Dean for Academic Programs is a voting ex officio member of the committee and shall serve as secretary for the Committee. The Senior Assistant Dean for Academic Programs and Student Services, the Assistant Dean for Accreditation, Assessment & Accountability and Registrar shall serve as ex officio, non-voting members. Each department shall have one faculty representative, and these faculty representatives shall be elected for three-year terms with one term expiring annually. Student representatives shall be appointed by the Graduate Education Association and undergraduate student nominated by the Curriculum and Instruction Department and shall serve one-year terms. The faculty member who is in their third year of service to the Committee shall be chair.

The Academic Affairs Committee regularly reviews the educational programs in the School of Education, including undergraduate programs, graduate programs, and certificate programs. The committee reviews all recommendations and requests for changes to the curriculum and the Undergraduate and Graduate Catalogs. The committee reviews proposals for revisions to academic policies and brings their recommendations for action to the Faculty.

In instances when the Committee takes a vote, only the student representative whose constituency would be affected shall vote. When a vote of the Committee results in a tie, the Committee shall cause the question to be brought before the full Faculty in accordance with Article III, Section 4.

Faculty Evaluation Committee

The Faculty Evaluation Committee shall consist of six tenured members of the Faculty, and three clinical faculty at or above the rank of Clinical Associate Professor. Each department shall have two tenured faculty representatives; these faculty representatives shall be elected for three-year terms with two terms expiring annually. The three elected clinical faculty representatives shall be elected from the entirety of the faculty and serve three-year terms with one term expiring annually. For each associate professor elected to the Committee, a corresponding full professor shall be elected annually as an alternate. Alternate members of the committee serve a one-year term. In the event that a member of the committee comes up for review or that a full professor promotion or review is being considered, the elected alternate(s) shall serve on the Committee. The Committee shall elect its chair from its elected members annually. The Committee shall evaluate designated School of Education Faculty, guided by approved policies and procedures for the evaluation of Faculty for retention, promotion, and award of tenure. Consistent with Article 1, Section 1, non-tenure eligible faculty shall not have voting privileges on matters of promotion, retention, and tenure of tenured or tenure eligible faculty.

Faculty Executive Committee

The Faculty Executive Committee shall consist of the department chairs, the chair of each faculty governance committee, and the School of Education Representative to the Faculty Assembly who is serving on the Faculty Assembly Executive Committee. The Dean of the School of Education will serve as chair and non-voting ex officio member. The Committee shall regularly advise the Dean on all matters pertaining to the School and share responsibility for governance of the School of Education. The Committee shall examine issues brought to it by the Faculty, its committees and recommend to the Faculty long range plans, policies, and procedures necessary for the School of Education to fulfill its mission.

Community Engagement and Inclusive Excellence Committee

The Community Engagement and Inclusive Excellence Committee shall consist of six faculty representatives, two graduate student representatives, and two staff representatives. The Associate Dean of Inclusive Excellence shall serve as a non-voting ex officio member. The six faculty representatives shall be comprised of two representatives from each department. Faculty representatives shall serve three-year terms with two terms expiring annually. Student representatives shall be appointed by the Graduate Education Association and the Student Education Association and shall serve one-year (renewable) terms. The Committee shall elect its chair from its elected faculty members annually.

The Committee shall be responsible for achieving the goals outlined in the School of Education Inclusive Excellence Plan. This plan is designed to promote diversity in the experiences of our candidates within the community and diversity awareness among the faculty, staff, and student body of the School of Education. The committee's actions are directed by the goals and objectives of the School of Education Inclusive Excellence Plan, including assessing the practices of the School in response to the plan. The committee will consider revisions to the goals and objectives of the School Inclusive Excellence Plan and will propose actions for faculty consideration. Goals and objectives should also reflect the accreditation standards for educator preparation programs. The committee may represent the School when community or diversity issues arise.

Scholarships, Awards, and Nominations Committee

The Scholarship, Awards, & Nominations Committee shall consist of three faculty representatives, one from each department, the Senior Assistant Dean of Academic Programs and Student Services, and the Director of Development. The Committee shall elect its chair from its elected faculty members annually. The Senior Assistant Dean of Academic Programs and Student Services and the Director of Development shall serve as non-voting, ex officio members. Faculty representatives shall serve three-year terms with one term expiring annually.

The Committee shall conduct elections for all elective positions of the Faculty. The Committee shall annually present a slate of nominees for University-wide committees, including the Faculty Assembly. All elections shall be conducted by ballot, consistent with procedures devised by the Committee. Whenever a vacancy occurs in an elected position, the Committee shall appoint a person to fill the vacated position until the next scheduled election. Appointments to fill vacant

positions on School of Education Committees requiring department representation shall be done in a manner which maintains such representation.

The Committee shall advise the Dean, or their delegate on nominations for University or School awards or named professorships and shall advise the Senior Associate Dean of Academic Programs on the awarding of scholarships.

Research & Innovation Committee

The Research & Innovation Committee shall consist of three faculty representatives, one from each department and the Associate Dean of Research & Faculty Development who will serve as Chair. Faculty representatives shall serve three-year terms with one term expiring annually.

The Committee's charge is to promote opportunities and provide support for research, scholarly publication, external funding, major initiatives, and major innovations in the School. The Committee will also promote the School's interests and accomplishments in the area of research, innovations, and major initiatives within the University and to various constituencies outside the University. The Committee will monitor the status of research within the School and provide regular reports. The Committee will work with the Associate Dean of Research & Faculty Development to ensure that faculty in their departments are regularly updated regarding research opportunities and will work to ensure that key research and scholarship is acknowledged.

The Committee participates in the peer review process to award SOE Seed Grants as well as for the awarding of the Dean's Fund for Innovation.