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| **Checklist for Instructional Planning Components** |
| **Planning Area** | **Guiding Questions** | **Yes** | **No** |
| Standards  | Did we use standards as the focus of the lesson? |  |  |
| Did we align instructional content with IEP goals? |  |  |
| Assessment | Did we identify intended learning outcomes? |  |  |
| Did we include formative assessment? |  |  |
| Did we include summative assessment? |  |  |
| Will we assess in a variety of formats?* Paper and pencil
* Project-based
* Oral
* Presentations
 |  |  |
| Did we agree on grading procedures?* Person responsible
* Differentiating grading based on student needs
* Use of rubrics

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| Did we talk about homework?* How much to assign
* How often to assign
* Procedures for submitting
* How to grade
* Accepting late work
 |  |  |
| Accommodations/Modifications | Did we address any appropriate content-related IEP goals? |  |  |
| Did we address any non-content-related IEP goals? |  |  |
| Did we consider needs of individual students for assignments? |  |  |
| Did we discuss how to provide accommodations/modifications inclusively without calling attention to the student/ students?  |  |  |
| Instructional Strategies | Did we consider mnemonics? |  |  |
| Did we consider graphic organizers? |  |  |
| Did we consider cooperative learning strategies? |  |  |
| Did we consider progress monitoring? |  |  |
| Did we consider peer-assisted learning strategies? |  |  |
| Logistics | Did we decide who will prepare tests? |  |  |
| Did we decide who will prepare materials? |  |  |
| Did we plan for roles and arrangements?* Seating
* Classroom movement patterns
* Student grouping
* Roles in instruction
* Roles in discipline
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